

DEAKIN LAKEHOUSE www.deakinlakehouse.com.au

Standard Finger Food Function Options:

(30*- 120 PERSONS)

PH (03) 52 271273

FOOD & USE OF VENUE:

\$16.90 ph option (not available Saturday or Sunday)

(light finger food, approx 6 portions each guest: 2 hr function duration, start between 3 p.m. & 5 p.m)

\$20.90 ph option

(light finger food approx 8 portions each guest: 2 - 5 hr approx function duration with a start time between 1.30 p.m. and 3 p.m., or 7.30 p.m. and 8 p.m.)

\$24.90 ph option

(light finger food approx 10 portions each guest: 2 - 5 hr approx function duration with a start time between 1.30 p.m. and 3 p.m., or 7 p.m. and 8 p.m.)

\$39.90 ph option

(1-2 hrs : lunch or dinner, finger food and light 2 course buffet, 3-5 hour use of venue – min 45 pax)

SURCHARGE: due to penalty rates a surcharge of \$4 per head applies for Public Holidays, Easter Saturday & Easter Sunday (Prices current as at 1st May 2015)

KIDS CATERING PRICES: Children are welcome provided that they are **constantly supervised** by a parent or guardian. Prices & Conditions for catering for children can be provided on request. We ask that the total number and ages of children attending be provided when confirming your guest nos. for your event (one week prior to function)

DRINKS: available at bar prices, or on a tab limit of your choosing. (Standard tab items are discounted) **(At no time may guests bring alcohol onto the premises or surrounds Alcohol or other beverages consumed on the premises that have not been purchased at Lakehouse will be added to your final tab at our discretion. Deakin University does not permit consumption of alcohol in the grounds or parking areas without a permit)**

CLEANING/ SERVICE FEE: \$150 for 2 - 5 hrs, \$80 for 1 – 2 hrs (There is no room hire charged)

JUKE BOX HIRE: available at the discounted price of \$180, karaoke @ \$240

LINEN HIRE: we provide 3 cloths, additional table cloths can be hired @ \$7 per table

SERVICE OF CELEBRATORY CAKE \$50, plated with coulis & cream, and served by our staff (in addition, cake can also be purchased through us if required) **Please note that lit “sparklers” may not be used at any time.**

*** MINIMUM AND MAXIMUM NUMBERS** Mon - Thurs afternoon minimum is 30 persons, all other afternoons and all evenings the catering minimum is 45 (unless otherwise stated.) **Confirmation of numbers** is required 7 days prior to your function. Please note, you are required to pay for nos. booked or nos. attending – whichever the greater.

A SECURITY DEPOSIT of \$250 confirms your booking. (Deducted from your account on completion of the function, unless required to cover damages caused by the client or their guests.) It is non-refundable on cancellation of your booking, subject to management’s discretion. Bookings may be transferred to another available date up to 4 months prior to your booked date, with a \$80 administration fee applied . Please note; a 2% additional fee is incurred for payments made by credit card (other than the \$250 initial deposit) effective from 1st February 2012. We welcome payments by direct deposit or cash. Cheques may be accepted by prior arrangement